



Minutes
Connecticut Metropolitan Council of Governments
Tuesday, December 17, 2015 at 11:00 am
CT MetroCOG Conference Room
Bridgeport, Connecticut

Name	Representing
Adam Dunsby, First Selectman	Easton
Mike Tetreau, First Selectman	Fairfield
John Harkins, Mayor (Via Teleconference)	Stratford
Timothy Herbst, First Selectman, Chairman	Trumbull
Steve Vavrek, First Selectman (Via Teleconference)	Monroe
Brian Bidolli, Executive Director	MetroCOG
Colleen Kelleher, Administrative Services Manager	MetroCOG
Meghan Sloan, Senior Transportation Planner	MetroCOG
Isabelle Hazelwood	CT Greenbank
Emily Basham	CT Greenbank
Bob Wall	CT Greenbank
Andrew Brydges	CT Greenbank
David Fink	Partnership for Strong Communities
Kathryn Shafer	Partnership for Strong Communities

Minutes

I. Call to Order

This was a regular meeting of the Connecticut Metropolitan Council of Governments. It was called to order by the Chair, First Selectman Herbst, at 11:12 am.

II. Public Participation

There was no public participation

III. Approval of Meeting Minutes

A motion was made by First Selectman Tetreau and seconded by First Selectman Dunsby to approve the minutes from November 24, 2015. The motion carried unanimously.

IV. Public Hearing: Regional Plan of Conservation and Development

Mr. Bidolli explained the public participation process for the Regional Plan of Conservation and Development. A motion to adopt the Regional Plan of Conservation and Development was made by First Selectman Tetreau and seconded by First Selectman Vavrek. The motion carried unanimously.

V. Presentations

a. Connecticut Green Bank

Ms. Hazelwood provided the council with a brief presentation on residential solar incentives.

First Selectman Tetreau requested information regarding municipal participation , which CT Green Bank said they would supply.

Ms. Hazelwood requested that the council encourage residents in their municipalities to switch to solar while incentives were available. Ms. Hazelwood noted that project completion was lower than the approval rate due to timing and more installations being requested.

Mr. Brydges gave a presentation on the Energy Savings Performance Contract Program partnership with DEEP to improve the performance of municipal structures. Mr. Brydges described performance contracting to repurpose wasted energy dollars; the difference pays off the loan based on the depth of the retrofit.

First Selectman Tetreau specified that until the loan was paid back there would be no savings, which Mr. Brydges confirmed.

Mr. Brydges continued to explain the determinations and the importance of having a contract that holds the vendor accountable.

b. Partnerships for Strong Communities

Ms. Shafer explained housing data profiles. She noted the surge in multifamily housing due to baby boomers and young professionals who have expensive childcare and unpredictable wages.

There was a brief discussion on why school populations were dropping and the source data.

VI. Action Items

Election of Officers

A motion was made by First Selectman Dunsby and seconded by First Selectman Vavrek to nominate First Selectman Tetreau as Secretary. The motion carried unanimously.

First Selectman Herbst explained that as stated in the bylaws, the term for Chairman was limited to two years. First Selectman Dunsby made a motion to nominate First Selectman Herbst as Vice Chair, the motion was seconded by First Selectman Vavrek and carried unanimously.

First Selectman Dunsby made a motion to nominate Mayor Harkins as chair, the motion was seconded by First Selectman Vavrek and carried unanimously.

VII. Communications and Announcements

a. Financials/ Office Relocation

Mr. Bidolli explained that the draft audit would be available in a few days and would include a management recommendation. A call would be set up if necessary.

Mr. Bidolli briefed the board on the office relocation. Construction is scheduled to be finished on January 14, 2016, and staff would start working in the office on February 2nd.

b. Regional GIS Policy

Mr. Bidolli outlined the GIS Policy process. The law offices of Donofrio and Cullen would structure an interlocal agreement. The grant was extended to March 31, 2016.

c. Operations Manual

Mr. Bidolli explained that the operations manual was updated to the new name.

A motion to approve the administrative policy update was made by First Selectman Vavrek and seconded by First Selectman Tetreau.

First Selectman Tetreau inquired if a legal review was done. Mr. Bidolli explained that it was written by a law firm and an accountant wrote the financial section.

The motion carried unanimously.

d. Regional Performance Incentive Program: AVL
Mr. Bidolli provided a brief explanation of the program.

A motion to approve the program as presented was made by First Selectman Tetreau and seconded by First Selectman Dunsby. The motion carried unanimously.

e. Responsible Growth and TOD Grant Program
Ms. Sloan provided a brief description of the program. Mr. Bidolli offered the agency's assistance with the grant application if any of the towns were interested.

VIII. Other Business

A motion to approve the 2016 calendar was made by First Selectman Dunsby and seconded by First Selectman Tetreau.

IX. Adjourn

A motion to adjourn was made by First Selectman Dunsby and seconded by First Selectman Tetreau. The meeting adjourned at 12:13 am.

Respectively submitted,

Michael Tetreau, First Selectman
GBRC Secretary