

Minutes
Regular Meeting
Connecticut Metropolitan Council of Governments
Thursday, May 31, 2018 at 10:00am
MetroCOG Conference Room Bridgeport, Connecticut

Name	Representing
Joseph Ganim, Mayor (Ken Flatto, Proxy)	Bridgeport
Michael Tetreau, First Selectman, Chairman	Fairfield
Adam Dunsby, First Selectman	Easton
Ken Kellogg, First Selectman	Monroe
Laura Hoydick, Mayor (via teleconference)	Stratford
Vicki Tesoro, First Selectman	Trumbull
Patrick Carleton, Deputy Director	MetroCOG
Matthew Fulda, Executive Director	MetroCOG
Colleen Kelleher, Deputy Finance Director	MetroCOG
Meghan Sloan, Planning Director	MetroCOG
Sara Radacsi	CTDOT
Zachary McKeown	CCM

Minutes

I. Call to Order:

This was a regular meeting of the Connecticut Metropolitan Council of Governments. It was called to order by the Chairman, First Selectman Tetreau, at 10:00 AM.

II. Public Participation: There was no public participation.

III. Approval of Meeting Minutes:

- a. April 26, 2018

A motion to approve the minutes from the March meeting was made by Mr. Flatto and seconded by First Selectman Kellogg. The motion carried unanimously.

IV. Action Items:

- a. Regional Bikeshare outreach, evaluation & RFP development

Ms. Sloan explained that MetroCOG would be working with GBT, Stratford, Fairfield, Trumbull and Bridgeport for outreach to residents about a regional bikeshare program. Through a review of best practices and the community response, an RFP would be developed to solicit candidates for the program.

First Selectman Tetreau inquired how many other towns in the region had established bikeshare programs.

Ms. Sloan responded that Fairfield was the only town.

Mr. Fulda explained that outreach was the first step, then a program could be defined at no cost to the municipalities.

First Selectman Tetreau noted that the challenge was not getting funding for the bikes but finding someone to maintain them.

There was a brief discussion about project funding.

Mr. Flatto was excited about the idea but expressed concerns about driving up anticipation and suggested starting with a smaller study.

Mr. Fulda explained that through the outreach process, MetroCOG would create a detailed scope. He anticipates that driving public interest in the project would also drive vendor interest.

First Selectman Tesoro noted that Trumbull was not near a train so a bikeshare would be difficult.

First Selectman Tetreau confirmed outreach is important to determine need.

First Selectman Kellogg noted that Monroe might be interested in bikes along the trail.

Mr. Fulda confirmed that the bikeshare did not need to be distinctly transit oriented and will make sure that the program is scalable.

First Selectman Kellogg mentioned that the memo only referenced four communities; he expressed concern that Monroe had not been asked if they were interested.

A motion to approve the resolution to enter into agreement with GBT was made by First Selectman Tesoro and seconded by Mayor Hoydick. The motion carried unanimously.

b. Natural Hazard Mitigation Plan Grant

Mr. Fulda explained that the resolution would allow MetroCOG to accept funds from FEMA. An updated plan needs to be approved by FEMA by July 2019. Mr. Fulda noted that the award has not been granted yet, but that the wording in the resolution states that as long as funding isn't greatly different, MetroCOG can accept funds when and if awarded.

First Selectman Tetreau noted the importance of the Natural Hazard Mitigation plan to Fairfield and requested support from the board, keeping coastal communities in mind.

Mr. Fulda confirmed that inland communities can also benefit from having a plan in place when it comes to FEMA reimbursement for hurricanes or tornados.

First Selectman Dunsby inquired what towns have a plan in place.

Mr. Fulda responded that the towns were under a regional umbrella.

Mr. Flatto requested that the resolution be amended under "resolve" to state not significantly different than \$112,000.

A motion to approve amendment was made by Mr. Flatto and seconded by First Selectman Tesoro. The motion carried unanimously.

The motion to approve the resolution as amended carried unanimously.

c. Connecticut Resource Conservation & Development Area

Mr. Fulda explained that the Connecticut Resource Conservation & Development Area was a statewide program. CT RC&D has received grant funding from the US Department of Agriculture to perform a GIS needs assessment to analyze the process of moving goods from the farm to the public. The money would be going to MetroCOG and does not require a match.

First Selectman Tetreau requested feedback from Easton and Monroe.

First Selectman Dunsby asked why they came to MetroCOG.

Mr. Fulda noted MetroCOG's expertise in the field.

There was a brief discussion regarding interest in farmers markets and finding the data needed to promote agriculture and food distribution.

First Selectman Kellogg expressed concern about taking staff time away from MetroCOG tasks.

Mr. Fulda responded that it would only utilize minimal staff time throughout the project period.

First Selectman Dunsby would like to know how the 6 towns would benefit and requested a presentation.

First Selectman Kellogg stated that Monroe is a strong farming community, and he sees the potential, but it struggling to see the benefit to local farmers.

Mr. Flatto commented that the resolves in the resolutions should be tighter in language and make a reference to the dollar amount.

A motion to postpone the item to a date of June 21st was made by First Selectman Dunsby and seconded by First Selectman Kellogg.

Mr. Fulda commented that he would reach out and noted that it was the first time that MetroCOG has been approached by a non-grant program.

There was a brief discussion about ensuring that the funding meets financial objectives and creating a billable rate structure.

First Selectman Tetreau requested scheduling a meeting for July.

The motion to postpone carried unanimously.

V. Communications and Announcements:

a. Performance Targets

Mr. Fulda explained he wanted to brief the body before it came up in the June GBVMPO agenda.

Ms. Sloan explained the targets.

First Selectman Dunsby inquired if there were ratings other than good or poor.

Ms. Sloan explained that anything else would be moderate.

First Selectman Tetreau inquired if the board was supposed to approve worsening pavement targets.

Ms. Sloan commented that if there was a no vote the COG would be required to create its own targets.

First Selectman Tetreau requested a presentation from DOT.

Mr. Flatto expressed concern about doing something that could impact MetroCOG's federal grant funding and would appreciate state feedback.

Mr. Fulda responded that he would reach out to CTDOT and get something in writing to answer all the questions. The point of bringing the topic forward was to have a discussion.

There was a brief discussion regarding the air quality numbers and requests to have the presentation distributed to the board.

b. Financials

Mr. Fulda briefly explained the financial snapshot to the board.

First Selectman Tetreau mentioned that the board should consider the reports as a work in progress.

There was a brief discussion regarding the general fund of the agency.

First Selectman Tetreau requested a special meeting to host a strategic session with the board to look over funding in August.

There was a discussion about the state passing more services off to the COGs.

V. Other Business

- a. Mr. Fulda provided an update on MetroCOG activities. He explained that the Regional Service grant received \$4.1 million, an increase from \$1.86. MetroCOG is still waiting to hear about the allocation of funding.

There was a discussion regarding shared services for the region and online document management.

VI. Adjourn

A motion to adjourn was made by First Selectman Dunsby and seconded by First Selectman Kellogg. The meeting was adjourned at 11:45 am.

Respectively submitted,

First Selectman Adam Dunsby
MetroCOG Secretary