



**Draft Minutes**  
**Special Meeting**  
**Connecticut Metropolitan Council of Governments**  
**Wednesday, August 30<sup>th</sup>, 2017 at 2:00pm**  
**MetroCOG Conference Room Bridgeport, Connecticut**

Name	Representing
Joseph Ganim, Mayor (Ken Flatto, Proxy)	Bridgeport
Adam Dunsby, First Selectman	Easton
Michael Tetreau, First Selectman	Fairfield
John Harkins, Mayor, Vice-Chair	Stratford
Timothy Herbst, First Selectman, Chairman	Trumbull
Patrick Carleton, Deputy Director	MetroCOG
Matthew Fulda, Executive Director	MetroCOG
Colleen Kelleher, Deputy Finance Director	MetroCOG
Meghan Sloan, Planning Director	MetroCOG
Larry Ciccarelli, Administrative Services Director	MetroCOG
Sara Radacsi (teleconference)	CTDOT

## Minutes

### I. Call to Order

This was a special meeting of the Connecticut Metropolitan Council of Governments. It was called to order by the Chair, First Selectman Herbst, at 2:04 pm.

### II. Public Participation

There was no public participation.

### III. Discussion Items

#### a. Governor's Proposed Budget

First Selectman Herbst expressed concern about reductions and wanted to allow members the opportunity to voice concerns and take affirmative action if necessary.

There was a discussion regarding the damage done to individual towns due to a lack of state budget.

Mayor Harkins requested that Mr. Fulda draft a letter regarding the big picture issues effecting the region.

First Selectman Tetreau responded that the main issues include: the Education Cost Sharing Program impacts education as well as the towns overall, MetroCOG and the Regional Services Grant, and that local economies are being affected because the state's indecision is causing a problem that cannot be solved locally and developers are choosing to go elsewhere.

Mr. Fulda confirmed that he would draft a letter by the end of the week for the board's review.

First Selectman Tetreau requested that Mr. Fulda reach out to the other COGs and find out what they are doing regarding the State budget.

#### b. State Single Audit – Certified Public Accountant RFP

Mr. Fulda explained that MetroCOG had placed an ad for the procurement of an auditor and had received a single proposal. Mr. Fulda explained that other agencies have also had issues acquiring proposals.

Mr. Ciccarelli explained that specific agencies were targeted based on feedback from other COGs.

There was a discussion regarding timelines and past issues with the audit and auditor.

First Selectman Tetreau requested that Mr. Fulda contact firms that inquired but did not send a proposal to find out why they did not.

First Selectman Herbst clarified that the issue is whether MetroCOG should stay with the current auditor understanding past issues. First Selectman Herbst was not comfortable with the responses and would also like phone calls to be made.

There was another brief discussion about past issues.

With many COGs experience similar issues First Selectman Tetreau suggested regionalizing an auditor.

Mr. Ciccarelli confirmed that that had been brought up at a Finance meeting with the COGs.

First Selectman Tetreau confirmed that the next steps included a vote, investigation as to why the response rate was so low and to survey the other COGs about regionalization.

Mr. Flatto made a motion to hire King, King and Associates for one-year contingent upon a second reference.

Mr. Fulda confirmed that he would call all the references for King, King and Associates.

First Selectman Tetreau noted that a decision would need to be made by next June regarding the regionalization of an auditor.

Mayor Harkins made a motion to hire King, King and Associates for one year with an option to renew. The motion was seconded by Mr. Flatto. The original motion as amended carried unanimously.

**c. Regional Multi-Hazard Mitigation Plan Update – Grant Application**

Mr. Fulda explained that the plan is only current for five years and needs to be updated by July 2019 in order for disaster relief eligibility.

Mr. Fulda explained the process and requested a letter of support from each town. He explained that the grant requires a match. In the past, staff time has been used as the match.

First Selectman Tetreau inquired if the level of detail in the letter was necessary. First Selectman Tetreau also commented that the program was well done last time and made a big difference in Fairfield.

Mayor Harkins commented on Stratford's experience with FEMA and expressed frustration with some outcomes.

**IV. Executive Session**

A motion to enter into executive session was made by Mayor Harkins at 2:51 and seconded by First Selectman Dunsby. Board members were invited to stay.

**V. Action Items:**

- a. Executive Director Employee Agreement

**VI. Other Business**

There was no other business

**VII. Adjourn**

A motion to adjourn was made by Mayor Harkins and seconded by Mr. Flatto.

Respectively submitted,

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Michael Tetreau  
MetroCOG Secretary