



**Draft Minutes**  
**Connecticut Metropolitan Council of Governments**  
**Thursday June 16, 2016 at 10:00 am**  
**CT MetroCOG Conference Room (Teleconference)**  
**Bridgeport, Connecticut**

<b>Name</b>	<b>Representing</b>
Joseph Ganim, Mayor (Ken Flatto, Proxy)	Bridgeport
Adam Dunsby, First Selectman	Easton
Michael Tetreau, First Selectman	Fairfield
John Harkins, Mayor, Chairman	Stratford
Timothy Herbst, First Selectman, Vice-Chair	Trumbull
Steve Vavrek, First Selectman	Monroe
Brian Bidolli, Executive Director	MetroCOG
Patrick Carleton, Regional Planner	MetroCOG
Matthew Fulda, Regional Planner	MetroCOG
Colleen Kelleher, Administrative Services Manager	MetroCOG
Michael Pavia, Deputy Director	MetroCOG
Meghan Sloan, Senior Transportation Planner	MetroCOG

## Minutes

### I. Call to Order

This was a special meeting of the Connecticut Metropolitan Council of Governments. It was called to order by the Chair, Mayor Harkins, at 2: 25 pm.

### II. Public Participation

There was no public participation.

### III. Approval of Meeting Minutes

A motion was made by First Selectman Vavrek and seconded by First Selectman Dunsby to approve the minutes from April 21, 2016. The motion carried with First Selectman Tetreau abstaining.

### IV. Action Items

#### a. Health Reimbursement Arrangement

Mr. Bidolli explained that MetroCOG was staying with the current healthcare provider and that an authorization was necessary to enter into the administrative contract.

A motion to authorize Brian Bidolli to sign the contract was made by First Selectman Herbst and seconded by First Selectman Tetreau. The motion carried unanimously.

#### b. Local Transportation Capital Improvement Program

Mr. Bidolli explained that an updated LOTCIP matrix was sent out prior to the meeting. Mr. Bidolli began explaining some of the changes on the Ash Creek Pedestrian Bridge project.

A motion to approve the changes was made by Mr. Flatto and seconded by First Selectman Vavrek.

Mr. Flatto asked if the project requires bidding.

Mr. Bidolli explained that construction costs were reimbursed but the city is responsible for overages and design costs.

The motion carried unanimously.

## **V. Communications and Announcements**

### **a. Financials**

Mr. Bidolli provided the board with an update on receivables and mentioned that MetroCOG was actively working to collect outstanding invoices. Mr. Bidolli briefly discussed the budget. None of the budget overages were noteworthy.

First Selectmen Tetreau reiterated that from a cash flow standpoint MetroCOG is in good shape.

Mr. Bidolli provided a brief update on the audit.

### **b. Budget FY 2017**

Mr. Bidolli discussed the 2017 budget and explained that the budgeted amount in operations was less than the previous year.

## **VI. Executive Session**

A motion to enter into executive session was made by First Selectmen Vavrek, and seconded by First Selectman Dunsby. Upon closing of executive session a motion was made by First Selectman Tetreau to approve agreement with Executive Director for transition services, and seconded by First Selectman Dunsby. The motion passed unanimously.

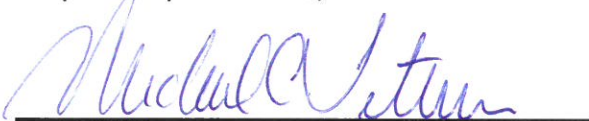
## **VII. Other Business**

There was no other business

## **VIII. Adjourn**

A motion to adjourn was made by

Respectively submitted,



**Michael Tetreau, First Selectman  
MetroCOG Secretary**

Bridgeport + Easton + Fairfield + Monroe + Stratford + Trumbull

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