



**Minutes**  
**Connecticut Metropolitan Council of Governments**  
**Wednesday, October 5, 2016 at 1:00 PM**  
**MetroCOG Conference Room Bridgeport, Connecticut**

<b>Name</b>	<b>Representing</b>
Joseph Ganim, Mayor (Ken Flatto, Proxy)	Bridgeport
Adam Dunsby, First Selectman	Easton
Michael Tetreau, First Selectman	Fairfield
John Harkins, Mayor, Chairman	Stratford
Timothy Herbst, First Selectman, Vice-Chair	Trumbull
Steve Vavrek, First Selectman	Monroe
Brian Bidolli, Executive Director	MetroCOG
Matthew Fulda, Senior Regional Planner	MetroCOG
Colleen Kelleher, Administrative Services Manager	MetroCOG
Meghan Sloan, Planning Director	MetroCOG

## **Minutes**

### **I. Call to Order**

This was a special meeting of the Connecticut Metropolitan Council of Governments. It was called to order by the Chair, Mayor Harkins, at 1:11 PM. A quorum was declared.

### **II. Public Participation**

There was no public participation.

### **III. Approval of Meeting Minutes**

A motion was made by First Selectman Tetreau and seconded by First Selectman Dunsby to approve the minutes from August 4, 2016. The motion carried unanimously.

### **IV. Communications and Announcements**

#### **a. Regional Boundaries**

There was a brief discussion regarding a meeting between Mayor Harkins, First Selectman Tetreau, Mr. Bidolli and OPM Secretary Barnes.

#### **b. Financials**

Mr. Bidolli briefly discussed the financials. Mr. Bidolli explained that the audit has been submitted and approved by OPM. The COG is operating within the budget and Mr. Bidolli will make an active effort to collect remaining funds from OPM.

Mr. Bidolli mentioned that Mr. Ciccarelli will be stepping up his role in finance.

First Selectman Herbst inquired if there was a guidebook for employees.

Brian responded that there is a financial handbook and he would provide a copy to First Selectman Herbst.

### **V. Action Items**

#### **a. Regional Services Grant**

Mr. Bidolli explained that the Regional Services Grant was a new name for State Grant in Aid and that the budget has been reduced slightly. The resolution will allow MetroCOG to accept the funds.

A motion to approve acceptance of the Regional Services Grant was made by First Selectman Tetreau and seconded by First Selectman Herbst. The motion carried unanimously.

- b. EPA RLF petroleum funds for 2530 Stratford Avenue, Stratford  
Mr. Bidolli explained that more money is needed for the Mercer Coal site.

Ms. Sloan explained that petroleum was found and the additional money would help clean it up.

First Selectman Tetreau asked if the additional funds would be enough.

Mr. Bidolli responded that that was the amount quoted.

A motion to approve the additional funds for Mercer Coal was made by First Selectman Vavrek and seconded by Mr. Flatto. The motion carried unanimously.

## **VI. Executive Session**

A motion to enter into an executive session to discuss transition services was made at 1:33 by First Selectman Dunsby and seconded by First Selectman Vavrek. The motion carried unanimously.

A motion to exit the executive session at 2:11 was made by First Selectman Herbst and seconded by First Selectman Vavrek.

A motion was made by First Selectman Herbst to approve an independent contract between MetroCOG and Mr. Bidolli. The agreement would be amended to state that Mr. Bidolli will work a maximum of 20 hours per week. The motion was seconded by First Selectman Vavrek and carried unanimously.

A motion to make Mr. Fulda Acting Executive Director, subject to legal and budget review was made by First Selectman Herbst. The position will be at will and month to month. The motion was seconded by First Selectman Dunsby and carried unanimously.

## **VII. Other Business**

There was no other business.

## **VIII. Adjourn**

A motion to adjourn was made by First Selectman Herbst and seconded by First Selectman Vavrek at 2:12 PM.

Respectively submitted,

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Michael Tetreau, First Selectman  
MetroCOG Secretary